

### STEP 1: APPLY TO THE RN TO BSN PROGRAM

- A) Log into **MyBHMT** and complete your profile.
- B) Make an online appointment with your Career Dev Coach.
- C) Meet with your BHMT Career Development Coach to discuss your career direction, academic readiness and education options.
- D) Review RN to BSN Partner Schools using the School Selection Tool.
- E) Make an appointment with BHMT Academic Success Coach to create education / financial plan.
- F) Apply to the school of your choice. If you are a qualified RN, your BHMT Academic Success Coach will refer you to your selected school to complete your application.



**HELPFUL HINT:** You can use the **Individual Stipend Program** to maximize your RN to BSN education benefits.



### STEP 2: AFTER ACCEPTANCE, ATTEND YOUR 6-MONTH CHECK-INS

- A) Twice each year meet with your Academic Success Coach.
- B) If you are an ISP Participant, submit academic documentation your grades and schedule, between every term via **MyBHMT**.
- C) Keep it up for the duration of your academic program.
- D) Inform BHMT when you have Completed or Graduated your program.

