

BINGO!

Set up monthly meetings with your manager

Get along with co-workers

Don't complain behind manager's back

Stay calm at work and avoid drama

Do what you say you are going to do

Visit EAP to discuss your problems with manager

Join a UBT

Ask for what you need but be willing to compromise

Ask for feedback on your work

Be aware of your manager's priorities

Ask them how their weekend or holiday was

Do something to make your manager look good

Present a new idea

Go the extra mile

Anticipate their needs

Get something small done that needs to be done in your office

Strive for open communication

Be friendly

Take on a new project

Stay positive and optimistic

Raise your hand when they ask for volunteers

Ask an intelligent question

Match your manager's communication style

Suggest a process improvement

Outline a solution to a department problem