

## **Six Rules to Effective Decision Making**

- 1. Clearly define the decision to be made.
- 2. Identify the obstacles you face in making this decision.
- 3. Compare at least 2 alternatives.
- 4. Get accurate information before you make a decision.
- 5. Know your most important values and rank them in terms of what is most important to you.
- 6. Don't let others or events decide for you.